Reach Schools
Scheme of Delegation 2026-27

Reach Schools
CHOICE & OPPORTUNITY FOR EVERY CHILD

Introduction

Reach Schools is a two-school multi-academy trust (MAT). The two schools are Reach Academy Feltham, an all-through school for 920 students which opened in 2012, and Reach Academy Hanworth Park, an all-through school which opened in September 2024 .

This scheme of delegation describes the governance structure within the trust and how leaders work towards meeting this vision. Fundamental to this vision is collaboration and timely sharing of information and knowledge – both between schools and between the trust and the schools.

Our vision and values

Our core belief is that every child should be able to enjoy a life of choice and opportunity.

Our vision for Reach Schools is to transform the lives of all our pupils by giving them the skills, attitudes and academic qualifications to flourish in a career of their choosing and to live happy healthy lives. Our intended outcomes for pupils and young people are as follows:

- Achieve well academically
- Be safe and well supported
- Be healthy
- Build strong relationships and social networks

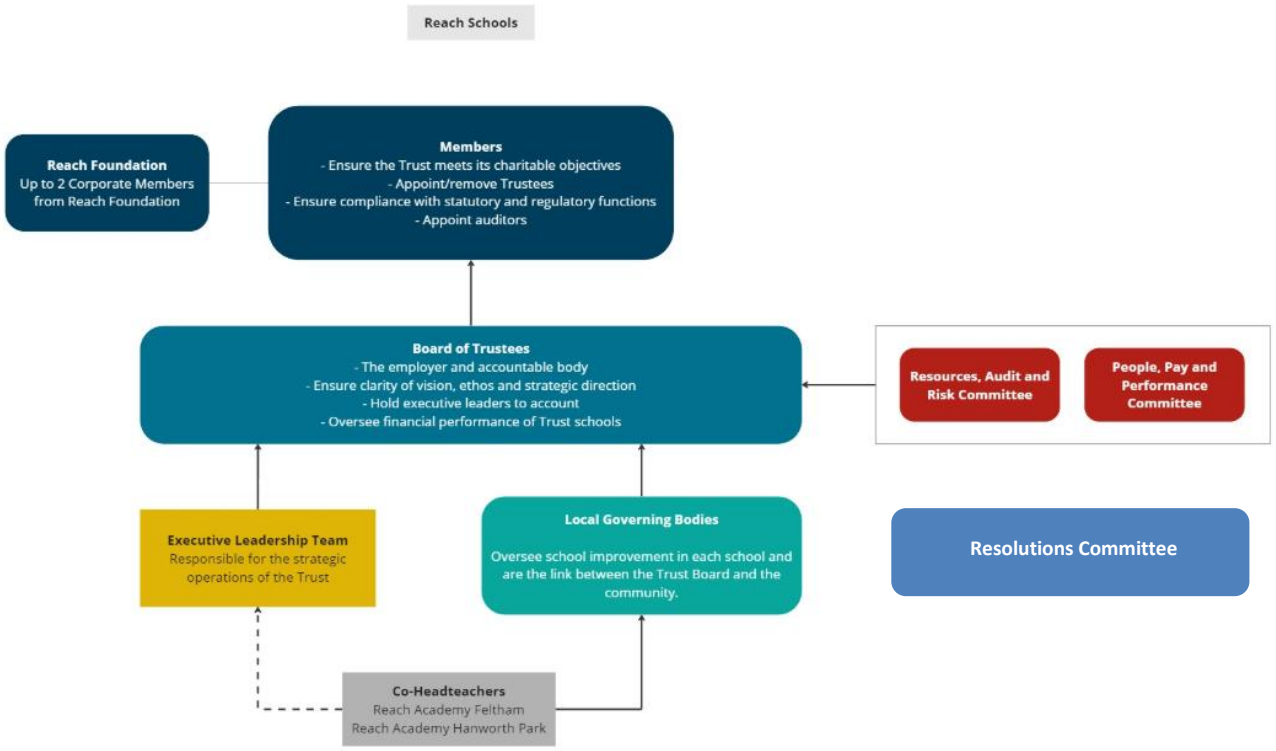
We believe that academic success is the foundation that enables a life of choice and opportunity - a core academic foundation will unlock opportunity for our young people enabling them to leave Reach with a clear vision for their future and an achievable plan to achieve that vision. We believe that the other three outcomes complement that academic achievement and make it more likely that our pupils will flourish.

About this Scheme of Delegation

Reach Schools has several layers of governance – Members, the Trust Board and its Committees, the Executive Leadership Team, School Leadership Team, and Local Governing Bodies (LGB).

This Scheme of Delegation describes the role of each layer of governance in each different area of Trust delivery and outlines the delegated responsibilities between each layer of governance. It aligns with the Trust's Articles of Association, Terms of Reference for each governance layer, and relevant government guidance for multi-academy trusts.

Our governance structure



Governance roles and responsibilities

The overarching responsibilities of each layer of governance within the Trust is as follows:

- **Members –** the Members play an objective role to oversee the trust's governance and finance through amending the Articles of Association, appointing and removing Members and Trustees, appointing the trust's external auditors and receiving the annual report and accounts. Members hold the Trustee Board to account but have minimal involvement in running the Trust. Members should be kept informed about the trust's activities to be assured that the Trust Board is exercising effective governance and can step in if governance is failing.
- **Trust Board** - is the legal entity with collective accountability and responsibility for the Trust. It must assure itself there is compliance with regulatory, contractual and statutory requirements. The Board provides: strategic leadership; accountability and assurance; and strategic oversight of relationships with stakeholders including meaningful engagement with parents, schools and communities. It is the legal entity that holds accountability across all areas of the Trust operations whilst delegating in-depth oversight of education outcomes at a school level to the local governing bodies.
- **Resources, Audit & Risk Committee (RA&RC) –** this Committee undertakes detailed review of the trust's resources including finance and estates. It is also responsible for oversight of external audit and internal scrutiny activities.
- **People, Pay & Performance Committee (PP&PC) –** this Committee meets at least once a year to review and approve the Pay Policy and receive an update on the appraisal and performance management process, and to support and scrutinise recruitment and retention of staff and strategies to progress this.

- **Trust Development Committee (TDC) –** this Committee meets to provide additional capacity and support to the Board in relation to considering the strategic development of the trust.
- **Resolutions Committee (RC) –** this Committee is used to form ad-hoc panels, membership of which can be drawn from the Trust Board or the LGBs and to review exclusion decisions, complaints, disciplinary and grievance panels for the schools across the Trust.
- **Chief Executive Officer (CEO) and Executive Leadership Team (ELT) –** the Trust Board delegate authority and responsibility to others including the CEO and ELT who undertake the day-to-day management of the Trust. The Team is responsible for the operational running of the organisation across all delivery areas as shown in the Scheme of Delegation below.
- **Headteacher (HT)** - the Headteacher (to include Co-Headteacher, Acting Headteacher, Principal Designate) is responsible for the day-to-day management of the school. They are responsible for the operational running of the school across all areas shown in the Scheme of Delegation. They are also responsible for feeding into the broader work of the Trust as required.
- **Local Governing Body (LGB) –** an LGB is in place to undertake a crucial role in providing detailed challenge and support to ensure that each school's leadership team fulfil their responsibilities for educational outcomes. The Trust Board delegates responsibilities to the LGB in key areas including educational standards, curriculum, safeguarding, special educational needs and disabilities (SEND), exclusions and admissions. They also play a valuable role in engaging with and listening to community members, parents and local partners.

This model allows for strategic board decision-making and school-level governance that focuses on pupil and academic outcomes. The Scheme of Delegation is operationalised to ensure that flows of information and decision making are planned and supported through the trust-wide agenda plan. This means that all layers of governance work in alignment to support meaningful improvement across the Trust – and as LGB members spend less time on policies and paperwork it means that they can spend more time understanding the specific needs of their school. **Note:** This document does not lay out every legal responsibility of a MAT or every activity in the remit of individual stakeholders; rather it is concerned with the core activities that are carried out within each area of operational delivery and how they are coordinated between the various decision makers.

The overriding legal assumption that sits behind this work is that all schools within Reach are governed by one trust and a single Board of Trustees (who also hold responsibility as directors under company law). The Board is the legally accountable body but can delegate many of its functions (for example to a Local Governing Body or the Executive Leadership Team), as long as delegation is made in writing. The MAT remains accountable for these functions. This framework does not dictate when responsibilities may be further delegated within sets of stakeholders – for example by a Headteacher to other staff within the school, or the Reach Schools CEO to other staff within the team.

There will be circumstances where the rules may change – for example in crisis situations, the Trust may take on a much more involved role or where stakeholders may go above and beyond the level of support that is articulated here – for example the LGB may be engaged on a range of other aspects not explicitly referenced here. The Scheme of Delegation is reviewed on an annual basis in order to ensure that delegated responsibilities can be aligned with organisational need.

Date approved: October 2026**. Date of next review:** September 2027. *This Scheme of Delegation is subject to annual review and approval by the Trust Board to reflect organisational delivery and statutory legislation. Reach Schools is a registered company limited by guarantee in England and Wales number 07634106.*

Scheme of Delegation – Detailed Outline

KEY: TDC: Trust Development Committee, RA&RC: Resources, Audit & Risk Committee, PP&PC: People, Pay & Performance Committee, RC: Resolutions Committee, LGB: Local Governing Body.

Trust Board	Trust Board Committees	CEO and Executive Leadership Team (ELT)	Headteacher	Local Governing Body (LGB)
Trust Vision & Strategy				
• Set trust vision and strategy • Set trust development plans • Set trust culture and values • Hold high-level oversight of School Development Plans (SDPs) for individual schools • Approve trust growth strategy • Establish a high performing governance structure including appointing Board Committees • Foster equality, diversity and inclusion including building a diverse board • Set expectations for trustee conduct • Ensure transparency of information • Engage with stakeholders and religious authorities	• Support development of trust strategy and plans to operationalise **(TDC)**	• Contribute to development of trust vision and strategy in collaboration with Trust Board • Approve SIPs for schools • Sign off school Self Evaluation Forms (SEFs) • Set trust improvement planning templates • Manage expansion and ensure due diligence conducted on any new schools	• Set vision for school • Develop SDP for school in collaboration with CEO • Develop school SEF	• Provide input into SDP and monitor progress against plan during academic year
Governance & Risk				
• Adhere to the Articles of Association • Approve Scheme of Delegation, Terms of Reference, Risk and Policy	• Ratify Terms of Reference for Committee **(RA&RC; PP&PC; TDC)**	• Review the school's routine compliance audits inc. website, data protection, safeguarding, SCR and co-curricular activities	• Ensure required policies are in place and communicated to all staff	• Agree additions to school level policies in line with overall Policy Framework, school risk register and note audit reports (where relevant)

Trust Board	Trust Board Committees	CEO and Executive Leadership Team (ELT)	Headteacher	Local Governing Body (LGB)
Framework • Approve Committee composition and appointments inc. LGBs and their chairs • Elect Trust Board Chair and Vice-Chair • Accountable for meeting statutory requirements for governance arrangements • Nominate SEND, Careers, Safeguarding & Whistleblowing Link Trustee, and agree other link roles as relevant • Ensure finance and data analysis skills set and on the board • Oversee and regularly review trust risk register • Approve governance policies • Monitor register of interests and related party transactions • Undertake regular self-review, skills audit and chair's appraisal (Trust Board) and review performance of Board and committee (including LGBs) • Appoint governance professional	• Undertake detailed review of governance policies **(RA&RC)** • Review and advise on risk register at every meeting **(RA&RC)**	• Develop Scheme of Delegation, Terms of Reference and Policy Framework • Responsible for identifying Trust risks and reporting to the Board • Responsible for oversight and review of school risk registers • Accountable for meeting statutory requirements around governance arrangements	• Conduct routine audits inc. website, data protection, safeguarding, SCR and co-curricular activities • Responsible for individual school risk register and provide timely information on status of risks and controls	• Review school-level risks • Appoint Safeguarding and SEND Link Governor and agree other link roles as relevant • Undertake LGB self-reviews, regular skills audit and chairs' appraisals

Trust Board	Trust Board Committees	CEO and Executive Leadership Team (ELT)	Headteacher	Local Governing Body (LGB)
Teaching, Learning & Continuing Professional Development (CPD)				
• Approve the strategic vision for provision of education to pupils • Accountable for the overall quality and impact of teaching and educational outcomes. • Receive updates on environmental and sustainability practices in the trust. • Ensure Board training meets compliance requirements, including in relation to safeguarding and finance.	*LGB holds responsibility for challenge and support in relation to educational outcomes*	• Setting the cross trust strategic vision for teaching, learning and CPD, and supporting Headteachers to implement this • Reporting to the Board on teacher and support staff performance in context of achieving pupil outcomes • Evaluate and review the quality of teaching, assessment and pupil attainment within schools • Line manage and deploy central team (if in post)	• Responsible for the overall quality and impact of teaching across the school • Set and deliver the vision and model for developing teaching and approach to improving teacher quality • Implement Trust approaches to teaching and learning in line with the teaching and learning approach and framework • Implement Trust approaches to CPD and coaching for teachers and support staff • Contribute to Trust wide teacher and support staff development opportunities	• Monitor school approach to quality and impact of teaching, including the effectiveness of CPD and coaching for teachers
Curriculum & Assessment				
• Approve trust-wide pupil performance targets • Accountable for ~~all~~ setting the approach to curriculum and assessment practices meeting requirements laid out in statutory guidance inc. Early Years Foundation Stage (EYFS), Careers Guidance and SEN Code of Practice, and holding strategic oversight of trust approach to inclusion.	*LGB holds responsibility for challenge and support in relation to educational outcomes*	• Accountable for reviewing and approving school targets • Provide guidance to schools on assessment, curriculum, SEN provision and inclusion approaches • Approve school curriculum and assessment models • Ensure careers guidance provided in schools in line with statutory guidance • Commission audits relating to curriculum and assessment and pupil characteristics	• Develop school specific approaches to assessment, curriculum, SEN provision and inclusion in line with agreed curriculum policies • Contribute to the ongoing development and resourcing of any centralised curriculum • Propose school targets to CEO, based on individual pupil targets • Accountable for setting and meeting school targets • Implement the trust assessment cycle	• Review school specific approaches to assessment, curriculum, SEN provision, inclusion and careers guidance • Consulted on audits relating to curriculum and assessment and pupil characteristics • Consulted on school targets • Monitor progress towards school targets

Trust Board	Trust Board Committees	CEO and Executive Leadership Team (ELT)	Headteacher	Local Governing Body (LGB)
		• Develop curriculum policies as required by school(s) (religious education [RE], relationships & sex [RSE] education, collective worship, careers)	• Responsible for delivery of careers guidance in school • Engage with audits relating to curriculum and assessment and pupil characteristics	• Review and approve curriculum policies as required by school(s) (RE, RSE, collective worship, careers) and monitoring their implementation
Culture & Relationships				
• Approve exclusions and safeguarding policies • Accountable for attendance, suspensions, permanent exclusions, the approach to directing pupils offsite, pastoral, safeguarding, Pupil Premium & PE & sport premium arrangements meeting national requirements laid out in statutory guidance • Receive assurance on appointment of Designated Safeguarding Leads (DSL) and Deputy DSLs and lead teacher for Looked After Children (LAC) and previously LAC • Set trust wide equality objectives and policy	• *LGB holds responsibility for challenge and support in relation to pastoral outcomes* • Convene panels for suspension and permanent exclusions reviews, complaints and participate in independent review panels (IRP) as required **(RC)**	• Provide guidance to schools on a positive approach to culture, ethos and wellbeing • Set Trust policies and practices around exclusions, behaviour and safeguarding, Pupil Premium and PE & sport premium • Set attendance register protocols • Establish procedures to ensure high levels of attendance • Approve appointment of DSL, Deputy DSLs and lead teacher for LAC and PLAC • Respond to any complaints against Headteacher and support school in event of complaints against staff • Provide guidance to Headteachers to ensure effective pastoral arrangements and adherence to safeguarding policies • Sign off permanent exclusions and review suspension data	• Set school approaches to culture, ethos and wellbeing including the behaviour model, attendance and inclusion practices • Ensure compliance with Trust policies and guidance on statutory responsibilities • Ensure attendance registers completed • Propose appointment of DSL, Deputy DSL and lead teacher for LAC and PLAC • Implement effective school attendance, inclusion and safeguarding procedures inc. training and safer recruitment • Decide and ensure reviews of exclusions and suspension in line with legislation including direction of pupils offsite • Respond to safeguarding and other complaints against staff • Oversee referral of at-risk children to Local Authority	• Review school approach to culture, ethos and wellbeing including behaviour model and routines, attendance and inclusion • Approve school specific Pupil & sports premium strategy and monitor implementation • Approve behaviour policy • Informed of exclusions • Informed of safeguarding complaints, referrals and training within school • Informed of exclusion and complaints data • Monitor school equality objectives • Approve the Uniform Policy

Trust Board	Trust Board Committees	CEO and Executive Leadership Team (ELT)	Headteacher	Local Governing Body (LGB)
		• Review school mobility trends • Undertake annual safeguarding audits and report to the Board • Arrange suspension and permanent exclusions training and independent review panels (IRPs) • Arrange complaints, suspension and permanent exclusion panels as necessary • Maintain oversight of compliance with DBS requirements	(LA) and other agencies • Set equality objectives for school • Propose the Uniform Policy	
Data, Monitoring & Reporting				
• Review trust-wide summary education data • Represent the Board in Ofsted and any DfE inspection meetings	*LGB holds responsibility for challenge and support in relation to educational data*	• Set standards for use of data to support decisions • Publish guidance & training use of data systems • Support third party data integrations and procure data tools for use across the trust • Monitor quality and effectiveness of data and analysis • Oversee annual external monitoring and peer review • Support Headteachers preparing for Ofsted & monitoring visits • Provide training to LGBs on Ofsted inspections	• Manage school level inspections with support from ELT and preparing staff as relevant • Provide regular analysis of school performance data to the LGB via termly Headteacher's report • Ensure that any issues with data collection are actioned	• Review school performance data • Informed of the outcomes of external monitoring • Attend external monitoring visits & Ofsted inspections • Informed of any issues with data quality • Undertake Ofsted training (Chair & Safeguarding Link Governor)

Trust Board	Trust Board Committees	CEO and Executive Leadership Team (ELT)	Headteacher	Local Governing Body (LGB)
People & Recruitment				
• Approve all relevant HR policies • Accountable for meeting statutory reporting requirements inc. equalities legislation • Approve staffing structure in context of trust development plans and overarching budget • Approve ELT staffing structure • Appoint and dismiss CEO & Chief Financial Officer • Appoint Accounting Officer (AO) • Performance manage CEO • Approve annual pay awards and pay scales for staff cohorts • Set the culture for staff wellbeing, appraisal, workload and working conditions	• Receive assurance on Trust performance management processes **(PP&PC)** • Undertake detailed review of relevant pay and HR policies including considering the Public Sector Equality Duty **(RA&RC; PP&PC)** • Recommend staffing structure in context of Trust development plans and overarching budget (**RA&RC**) • Maintain oversight of Trust approach to staff wellbeing (**PP&PC)** • Recommend annual pay awards and pay scales for staff cohorts (**PP&PC)** • Engage in disciplinary and grievance panels and appeals (**RC**) • Engage in required training for panels, safer recruitment, disciplinary and grievance processes **(RC)**	• Develop plans in conjunction with the Headteacher for schools to ensure staffing structures, skills sets and future workforce plans are in place and within budget, and that risks identified in HR monitoring and reports are acted upon • Set all Trust HR policies including recruitment, performance management, capability, disciplinary/ grievance, pay, leave and reorganisation – ensuring compliance with statutory legislation • Appoint and dismiss ELT members and headteachers – reporting to Trust Board • Sign off for all new recruitment (replacement and new roles) for positions on the leadership scale • Sign off any new roles outside the agreed budget model staffing structure • Performance manage ELT and Headteachers & support with induction, coaching & mentoring • Set overarching approach to attraction & recruitment & performance appraisal	• Develop plans in conjunction with the CEO to ensure staffing structures, skills sets and future workforce plans are in place and within budget, and that risks identified are acted upon • Determine the school staffing structure in line with budget requirements • Establish a culture and level of organisation which actively contributes to staff wellbeing learning from survey data • Engage with local unions as relevant • Recruitment, appointment and dismissal of school roles (in consultation with CEO where relevant) – including compliance with recruitment procedures • Implement Trust approach to performance appraisal, probation, leadership development, pay and benefits, disciplinary & grievance, including investigations at school level and other people policies as relevant	• Monitor staff wellbeing including survey data and strategies to support • Consulted on Headteacher appointment (Chair) • Consulted on restructure proposals • Participate in Headteacher performance management panels • Review updates on recruitment and retention data

Trust Board	Trust Board Committees	CEO and Executive Leadership Team (ELT)	Headteacher	Local Governing Body (LGB)
		• Set overarching approach to staff wellbeing informed by data from staff wellbeing surveys • Provide strategic guidance to Headteachers to support staff line management according to performance targets • Engage in disciplinary and grievance panels and appeals • Recommend pay awards and scales to PP&PC annually • Provide appropriate HR training to schools, including safer recruitment, employee relations etc, • Oversee all HR monitoring and reporting • Review and approve proposed changes to trust-wide systems and processes • Decide on tribunal and settlement strategies • Approve agency appointments as per policy	• Manage all new recruitment (replacement and new roles) for positions not on the leadership scale within agreed staffing structure	
Parents & community				
• Accountable for meeting statutory admissions and publication requirements • Receive information on parental perspectives and stakeholder engagement	*LGB holds responsibility for challenge and support in relation to parental and community relationships*	• Manage external relationships with LAs & DfE Regional Director (RD) • Support school engagement with parents and the wider community • Manage crisis communications	• Manage school admissions arrangements including appeals • Maintain effective engagement and communication with parents and the wider community	• Support engagement with parents, community and Local Authority (LA) • Monitor the effectiveness of any extended school provision and family learning • Consulted on changes to

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• Act as ambassadors for the trust, supporting with stewardship of Trust and Foundation donors • Provide input into crisis communications and receive assurance on protocols in place		• Set trust and school brand guidelines and website design • Responsible for meeting statutory admissions and publication requirements • Oversee compliance with website publication requirements • Provide advice/guidance on stakeholder, parent engagement and media communications, ensuring consistency • Lead on fund-raising strategy for Trust	• Maintain school website in line with compliance requirement • Manage local media, community and LA relations	admissions policy
Financial performance				
• Approve all relevant finance policies inc. finance manual & delegated authorities • Approve reserves and investments policies, including plan for managing reserves and investments • Approve ELT and Headteacher remuneration and benefits • Accountable for meeting statutory requirements around reporting, budget submissions and financial controls • Approve annual report and accounts • Set strategic financial model, including use of integrated	• Undertake detailed review and approval of remuneration pay scales and executive pay **(PP&PC)** • Undertake detailed review of finance policies **(RA&RC)** • Review and recommend reserves and investments policies to Board **(RA&RC)** • Undertake detailed review of annual report and accounts, post-audit report, one-year and three-year budget including allocations across schools and central team and sources of funding (e.g. fundraised income compared with DFE	• Set all finance policies including policies and best practice around financial and non-financial controls • Propose Headteacher remuneration and benefits • Set school and central finance targets and budgets including setting holdback charge • Approve funding from endowments and reserves • Prepare Trust budgets, forecasts, reports, statements & tax returns • Manage internal and external audits	• Develop and propose school revenue and capital budget and three-year plan • Deliver financial targets • Ensure compliance with the Financial Delegated Authorities • Engage in internal audit activities at school level • Deliver finance administration and internal controls arrangements • Engage in activities to generate additional income, including promoting lettings and accessing volunteers, in-kind resources and funding as appropriate	• Informed of use of school reserves for school or trust use (Chair) • Support activities to generate additional income and in-kind support • Advise on locally led procurement where relevant

Trust Board	Trust Board Committees	CEO and Executive Leadership Team (ELT)	Headteacher	Local Governing Body (LGB)
curriculum financial planning • Approve annual budget and three-year plan • Monitor management accounts inc. receive 6 x year and Chair on monthly basis • Appoint external auditor (recommend to Members) • Manage cashflow position and going concern report • Review capital plans and proposed funding • Approve procurement activity at delegated threshold • Review internal audit outcomes • Ensure adequate insurance cover in place • Accountable for ensuring that statutory procurement requirements are met, including in relation to use of relevant DfE frameworks • Accountable for the management of novel, contentious and repercussive transactions	allocations) **(RA&RC)** • Set internal scrutiny programme & undertake detailed review of reports **(RA&RC)** • Engage in external audit tender exercises **(RA&RC)** • Approve contracts in line with agreed limits **(RA&RC)** • Responsible for oversight of management of novel, contentious and repercussive transactions and the referral to the DfE for any explicit prior authorisation **(RA&RC)**	• Accountable for meeting statutory requirements around reporting to Companies House and the DfE • Decide procurement strategy, including mandating contracts and frameworks for tenders. • Ensure procurement, tendering for contracts and leases follow required statutory processes maintaining value for money. • Oversee all accounting and finance procedures, including Financial Delegated Authorities • Sign off school budgets and staffing structures • Review Headteachers' pay recommendations for staff • Liaise with insurers to secure quotes and manage any claims • Decide procurement strategy, including mandating contracts and frameworks for tenders. • Coordinate procurement tenders	• Sign contracts in line with agreed limits and budget	

Trust Board	Trust Board Committees	CEO and Executive Leadership Team (ELT)	Headteacher	Local Governing Body (LGB)
IT, Data Protection, Cyber Security & Business Continuity				
• Accountable for meeting statutory requirements around data protection, digital and technology standards (cyber-security) including approving policies	• Approve or recommend to Board IT, business continuity and data protection policies including data retention schedule **(RA&RC)** • Approve Trust IT outsourcing strategy **(RA&RC)** • Oversee cyber-strategy and receive assurance about how trust is meeting DfE digital and technology standards **(RA&RC)**	• Set Trust IT strategy (in line with trust scope) and policies inc. online safety and acceptable use and data retention schedule • Approve IT project budgets and decisions • Lead IT service contract management • Responsible for management of Trust Business Continuity Plan when needed • Support Headteachers with preparation of school Business Continuity Plans • Provide data protection policy, guidelines and standards and oversee trust approach to data protection controls • Lead response in event of data breach and manage trust wide FOIs and Subject Access Requests (SAR) – managing relationship with outsourced DPO	• Develop and implement school Business Continuity Plan where necessary • Manage responses to FOIs and SARs at school level with support from ELT and DPO • Ensure school follows IT, data protection and cyber-security policies including approach to retention of data • Lead on engagement with service providers at school level	• Informed of overall approach to DP and cyber-security • Informed of data breaches and status of FOIs and SARs • Review school Business Continuity Plan • Informed of IT strategy including capital investment • Ensure school meets and implements data protection requirements and standards at school level
Estates, Health & Safety (H&S)				
• Accountable for meeting statutory requirements around health and safety (H&S) and estates management • Approve trust capital strategy	Approve H&S and fire safety policies, and receive audits and audit actions, and estates management plans **(RA&RC)**	• Review trust's routine compliance audits and action plan implementation • Set trust capital strategy and apply for capital funding as appropriate	• Implement school H&S policies and procedures • Responsible for meeting statutory requirements around H&S • Maintain up to date asset register	• Informed of H&S arrangements • Informed of capital build project updates

Trust Board	Trust Board Committees	CEO and Executive Leadership Team (ELT)	Headteacher	Local Governing Body (LGB)
• Approve all relevant H&S policies • Monitor H&S incidents across the trust • Review audit (including fire safety) outcomes		allocation including consideration of sustainability targets • Oversee all aspects of capital projects including expenditure plans and those relating to estates safety • Maintain up to date Trust asset register and oversee school collation • Propose H&S policy to Board • Arrange H&S and fire risk audits • Support schools in arranging contracts e.g. school catering, M&E, energy	• Ensure that appropriate risk assessments are in place • Engage in H&S and fire risk audits • Ensure compliance with procurement and building maintenance regulations at school level • Engage in capital build projects as required • Determine and deliver ongoing maintenance and capital works	